



# NAVEEN MISHRA, D.O.

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## WELCOME

### Appointments:

I look forward to meeting you and participating in your medical care. As a psychiatrist, I am a medical physician who has completed an additional specialty program in Psychiatry accredited by the American Board of Psychiatry and Neurology. I am licensed by the Osteopathic Medical Board of California.

### Evaluation and Treatment:

During the initial psychiatric evaluation, we delineate your mental health problems and your goals for treatment. Please remember that your health care is your responsibility. If for any reason you are dissatisfied with your care, I encourage you to speak with me about altering your treatment plan, seeking a second opinion or assisting you in finding alternative health care.

Initial appointments are for 30-60 minutes. Subsequent appointments are for 15 minutes. Your appointment will begin and end on time. If you cannot keep your appointment, please give at least 24 hours notice or pay a \$100 no show fee.

### Emergencies:

Please call my cell 503-312-3551 during office hours. I am available after hours and weekends for urgent concerns. Going to the nearest hospital emergency room or calling 911 is another option for life threatening issues.

### Medication Refills:

Please call 503-312-3551 at least 1 week in advance when you need a medication refilled. I will authorize refills during normal office hours when your medical record will be available. If you have questions about your medications, please contact me directly.

### Telephone Calls:

The telephone is an important means of communication. However, my immediate accessibility by phone is limited, as I feel that my first responsibility is to the patient in my office. Please leave a detailed message and the best time to reach you if you desire a call back. I will make every attempt to return your call the same day.

### Confidentiality:

The interchange between a patient and physician is a private matter and our records will be kept confidential. Unless required by law, no information will be released to anyone without your written permission. Please refer to the Notice of Privacy Practices for more detail and exceptions.

### Forms:

I have included some paperwork and policy information for you to review and complete preferably before your first appointment with me.